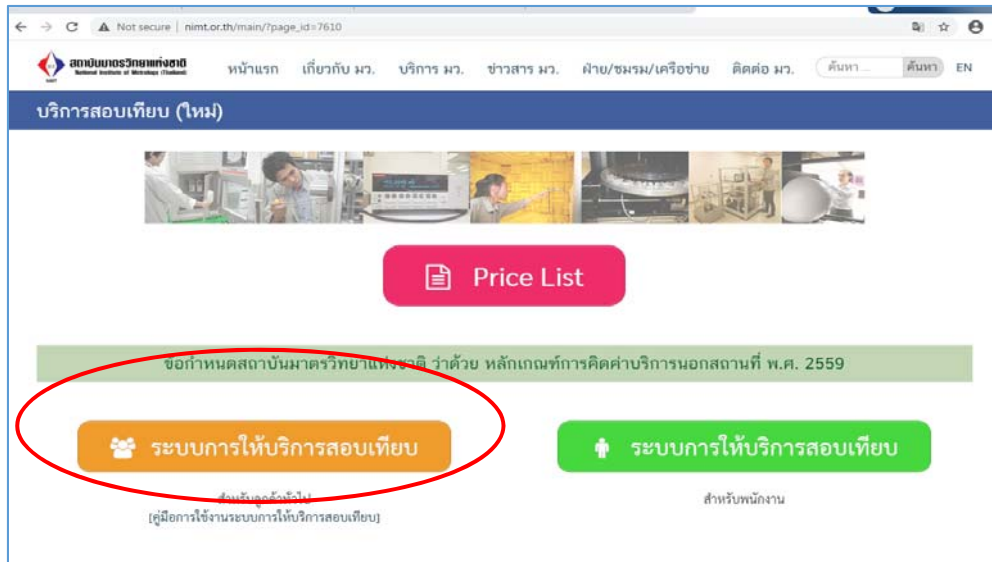


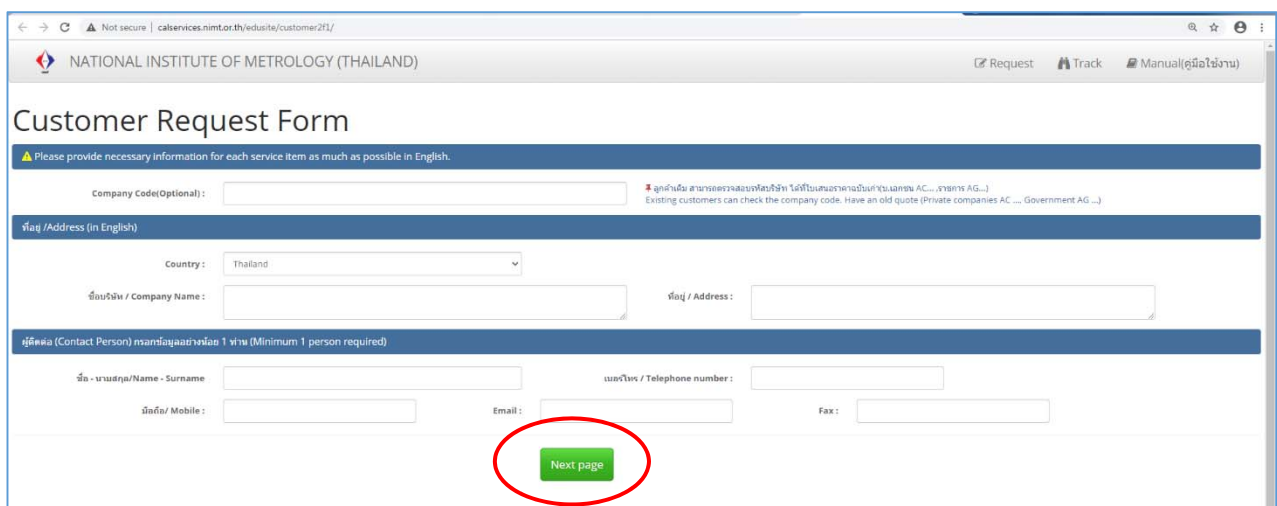
Calibration System Online Service Manual

Welcome to NIMT Calibration System Online Service. Customers can enter and browse for calibration service online. Follow these instructions to add your desired services from our system.

1. Access to Calibration System Online Service website via this link; http://www.nimt.or.th/main/?page_id=7610
Then, click “Calibration System Service” (orange button)



2. The existing customers who have used to create an account can only enter your company code in “Company Code”. The new customers must create an account as your first step, and then enter your information in “Customer Information” in English, including your company name, address, contact person, phone number and email address in “Address” and “Contact Person” sequentially. Once registered, the code for new customers will be auto-generated. Then, once completed entering your information, click “Next Page”



3. Click “Add” (green button) to enter tool descriptions in Customer Request Form.

Note: 1 item per 1 certificate

The screenshot shows the 'Customer Request Form' interface. At the top right, there are links for 'Request', 'Track', and 'Manual (คู่มือใช้งาน)'. The main heading is 'Customer Request Form'. Below it, there's a 'Back' button and a 'Service Type' dropdown menu. A note box contains text in Thai and English: 'ลูกค้าจะได้รับอีเมลอัตโนมัติเมื่อคุณคลิกปุ่ม Save & Send หากมากกว่า 15 นาทีไม่ได้รับอีเมลอัตโนมัติ กรุณาติดต่อ 025775100 ext 3101-3. Customers will receive an email automatically when you click Save & Send button. For more than 15 minutes do not receive email automatically. Please contact 025775100 ext 3101-3.' A green 'Add (เพิ่มรายการ)' button is circled in red. Below the note is a table header for 'Tool description (1 item per certificate)' with columns: Order no., Service Type, ชื่อเครื่องมือ / Description, ยี่ห้อ/Manufacture, รุ่น/Model, S/N, Range, Require uncertainty, Item(s), อ้างอิง Cert./ Ref. Cert., หมายเหตุ/Remark, Attach file, Copy, and Del. The table is currently empty. At the bottom, there is a 'Save & Send' button and a checkbox for 'ฉันได้อ่านและยอมรับเงื่อนไขและข้อกำหนด / Terms and Conditions'.

4. Enter the tool descriptions that you desire to calibrate in details are as follows;

This screenshot shows the same form as above but with numbered annotations (1-13) pointing to various fields and buttons. 1: Service Type dropdown. 2: Description text box. 3: Manufacture text box. 4: Model text box. 5: S/N text box. 6: Range text box. 7: Require uncertainty text box. 8: Item(s) text box. 9: Reference Certificate text box. 10: Remark text box. 11: Attach file button. 12: Copy button. 13: Delete button. The 'Save & Send' button is also highlighted with a green box.

- 1 Service Type : Type C = Measurement at NIMT, Type O = On-site, Type R = Reference Material/ TRM
- 2 Description
- 3 Manufacture
- 4 Model
- 5 Serial Number
- 6 Range
- 7 Require Uncertainty
- 8 Item
- 9 Reference Certificate
- 10 Remark
- 11 Attach File (Max. 20 Mb.)
- 12 Copy Row
- 13 Delete Row

5. When completed the requested information, please read our terms and conditions cautiously before using our service. Check (✓) the box "Terms and Conditions" to accept our service., then "Save & Send".

This screenshot shows the form with two entries in the table. Entry 1: Mass Standard, Mitsuoyo, 2 kg, Class E2. Entry 2: Density and volume of weight, Mitsuoyo, 10 g, 15 kg/m³, 0.002 cm³. The 'Save & Send' button is circled in red. The checkbox for 'Terms and Conditions' is checked.

6. You will receive a confirmation email with your request details automatically. You can track your request status by your ID that show in the email. Then, NIMT sends an email you a quotation as soon as possible. If you accepted it, please confirm and return the approved quotation back to us.